



CONSTITUTION and BY - LAWS

of the

ROCKFORD AREA

SOCCER OFFICIALS (RASO)

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CONSTITUTION

Article I. ORGANIZATION NAME

The name of this organization shall be the ROCKFORD AREA SOCCER OFFICIALS (RASO), hereinafter known as the ASSOCIATION.

Article II. ASSOCIATION PURPOSE

The purpose of this ASSOCIATION shall be;

- A. To promote and maintain the highest quality of officiating in competitions sponsored by the governing bodies of the soccer organizations and their affiliates that ASSOCIATION members are assigned to officiate.
- B. To act as the official representative of the members in all matters pertaining to officiating, directly with the organizations served and their governing bodies.
- C. To build interest in soccer officiating by promoting a better understanding and development of the game.
- D. To build the respect for officials from coaches, players, administrators and the public, through the promotion of good sportsmanship, fair play and quality officiating.

Article III. MEMBERSHIP

- A. The ASSOCIATION shall be composed of qualified and approved members in good standing.
- B. Members shall meet the membership requirements specified in the BYLAWS.
- C. All members in good standing shall have the right to vote, hold elective office, and pay annual dues / assignment fees, as specified in the ASSOCIATION BYLAWS.
- D. Membership categories, causes and procedures for acceptance to membership, suspension, and reinstatement of membership shall be as specified in the ASSOCIATION BYLAWS.
- E. ASSOCIATION dues and fee structures shall be as specified in the ASSOCIATION BYLAWS.

Article IV. EXECUTIVE BOARD

- A. The affairs of the ASSOCIATION shall be governed by an EXECUTIVE BOARD composed of the PRESIDENT, PAST PRESIDENT (or past officer), VICE PRESIDENT, SECRETARY, TREASURER, and three (3) DIRECTORS-AT-LARGE appointed by the PRESIDENT.
- B. The EXECUTIVE BOARD shall conduct the business of the ASSOCIATION.
- C. The duties and authority of the EXECUTIVE BOARD shall be as specified in the ASSOCIATION BYLAWS.

Article V. HEADQUARTERS

The headquarters of the ASSOCIATION shall be P.O. Box 1741, Rockford, Illinois 61110-1741.

Article VI. ASSOCIATION MEETINGS

The ASSOCIATION shall conduct regular monthly meetings as specified in the ASSOCIATION BYLAWS.

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Article VII. OFFICERS / ELECTIONS

As specified in the ASSOCIATION BYLAWS, the officers of the ASSOCIATION shall be elected at the JANUARY regular monthly ASSOCIATION meeting.

Article VIII. POLICIES, PROCEDURES AND ACTIVITIES

- A. The ASSOCIATION may adopt policies and procedures governing competition officiating provided they do not conflict with the policies and procedures of the soccer organizations served.
- B. The ASSOCIATION shall have the authority to adopt and enforce these policies and procedures as specified in the ASSOCIATION BYLAWS.
- C. The ASSOCIATION may engage in, or coordinate, the assignment of officials and provide educational activities relating to the improvement of officiating quality, and other activities as desired by the ASSOCIATION membership.

Article IX. AMENDMENTS

- A. The CONSTITUTION and BYLAWS of the ASSOCIATION may be amended as specified in the ASSOCIATION BYLAWS.
- B. When adopted, amendments to the CONSTITUTION and BYLAWS shall take effect immediately upon being approved.

Article X. DISTRIBUTION

- A. A copy of the ASSOCIATION CONSTITUTION, BYLAWS, POLICIES, and PROCEDURES shall be provided to each ASSOCIATION member at initial acceptance into membership, by the ASSOCIATION SECRETARY.
- B. A copy of amendments to the CONSTITUTION and BYLAWS shall be provided to each ASSOCIATION member after adoption.
- C. Such distribution shall be deemed sufficient notification of their contents.

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Article I. MEMBERSHIP AND DUES

Section 1.01 MEMBERSHIP CATEGORIES

A. GENERAL MEMBER

1. Active officiating members of this ASSOCIATION are designated as a GENERAL MEMBER.
2. A GENERAL MEMBER shall be a soccer official registered / affiliated with one or more of the soccer governing bodies the ASSOCIATION recognizes.
3. Applicants for ASSOCIATION membership shall submit a completed membership application to the EXECUTIVE BOARD for review.
4. The EXECUTIVE BOARD shall review all applications and forward their recommendation to the ASSOCIATION general membership.
5. The applicant shall present themselves to the general membership at the next regular monthly meeting.
6. A MAJORITY vote by eligible voting members at a properly constituted meeting shall determine the applicant's membership.
7. The ASSOCIATION SECRETARY shall notify the applicant of the results.
8. An applicant whose application is not accepted by the EXECUTIVE BOARD may directly petition the general membership for acceptance.
9. A GENERAL MEMBER shall have full voting privileges.

B. OFFICIAL EMERITUS

1. A retiring ASSOCIATION GENERAL MEMBER may continue to actively participate in the ASSOCIATION in the capacity of OFFICIAL EMERITUS.
2. An OFFICIAL EMERITUS shall have all the privileges of GENERAL MEMBER.

C. YOUTH MEMBER

1. Any soccer official under the age of nineteen (19) may join the ASSOCIATION as a YOUTH MEMBER.
2. Membership application shall follow the same guidelines as those applying as a GENERAL MEMBER.
3. A YOUTH MEMBER shall have all the privileges of GENERAL MEMBER.

D. ASSOCIATE MEMBER

1. Non-officials interested in the promotion of quality officiating may be admitted to the ASSOCIATION membership as an ASSOCIATE MEMBER.
2. Membership application shall follow the same guidelines as those applying as a GENERAL MEMBER.
3. ASSOCIATE MEMBERS SHALL NOT be eligible to hold elective ASSOCIATION office and DO NOT have voting privileges.

E. LIFETIME MEMBER

1. Those persons who are ASSOCIATION members or have been members of the ASSOCIATION and who have distinguished themselves in the interest of soccer officiating and the continued the success of the ASSOCIATION, may be additionally recognized through the award of LIFETIME MEMBER status.
2. Nominations for LIFETIME MEMBER status shall be reviewed by the EXECUTIVE BOARD and forwarded to the general membership for action.

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3. A MAJORITY vote by eligible voting members of the ASSOCIATION shall determine a member's LIFETIME MEMBER status.
 4. Members awarded LIFETIME MEMBER status will not be levied annual dues.
- F. HONORARY MEMBER
1. Honorary membership may be awarded to those persons who have NOT been members of the ASSOCIATION but who have distinguished themselves in the interest of soccer.
 2. The EXECUTIVE BOARD shall establish the criteria for selection of candidates for HONORARY MEMBER.
 3. HONORARY MEMBERS SHALL NOT be eligible to hold elective ASSOCIATION office and DO NOT have voting privileges.

Section 1.02 ASSOCIATION DUES, FEES, AND FINES

- A. ANNUAL ASSOCIATION DUES
1. Annual ASSOCIATION dues requirements shall be reviewed by the EXECUTIVE BOARD and referred to the general membership for vote.
 2. The ASSOCIATION may set a dues structure that is dependent upon membership category.
 3. Annual ASSOCIATION dues must be paid on acceptance as a new member of the ASSOCIATION and by MARCH 1 of each ensuing year thereafter.
 4. Annual dues will be recommended for change in JUNE of each year.
- B. GAME FEES
1. Game fee structures will be negotiated by the EXECUTIVE BOARD and the governing body of the soccer organization served.
 2. Game fee structures will be subject to change in accordance with the soccer organizations playing season.
 3. Members will only accept fees for games officiated in accordance with a scale negotiated between the EXECUTIVE BOARD and the soccer organization served.
- C. FINES
1. A fine of FIFTY (50) PERCENT of the annual membership dues or assignment fees shall be levied on members whose dues and / or assignment fees are still in arrears after a one (1) month grace period.
 2. Members who remain in arrears after the grace period shall be suspended as detailed in these BYLAWS.
 3. Notification of dues, fees and fines shall be provided in writing by the TREASURER to the SECRETARY for inclusion into the monthly newsletter, to the PRESIDENT for communication to the general membership at the MARCH regular monthly meeting and to the member.
- D. LEAVE OF ABSENCE
1. An ASSOCIATION member may request that the EXECUTIVE BOARD grant a leave of absence of one (1) year or less.
 2. During the leave of absence the member is to refrain from officiating and no dues will be levied.

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Article II. OFFICERS

Section 2.01 OFFICE POSITIONS

- A. The OFFICE POSITIONS of this ASSOCIATION shall consist of PRESIDENT, VICE PRESIDENT, SECRETARY and TREASURER.
- B. The election of Officers shall be held annually at the JANUARY meeting with the new officers IMMEDIATELY assuming their positions.
- C. Officer's terms shall be limited to THREE (3) consecutive years in any one office, with the exception of those Officers appointed or elevated to fill a vacancy where the vacancy of the term is after MARCH 1. Appointments or elevations to a vacancy before MARCH 1 will constitute a full term under this section.

Section 2.02 POSITION RESPONSIBILITIES

(including, but not limited to) are as follows:

- A. PRESIDENT
 - 1. Shall call and preside over all ASSOCIATION meetings.
 - 2. Appoint and administer assignment chairman / committee(s).
 - 3. Establish additional committees as required and appoint ASSOCIATION members to the committees.
 - 4. Serve as an oversight member of all committees.
 - 5. Coordinate correspondence and communications, direct the ASSOCIATION membership accordingly.
 - 6. Appoint THREE (3) additional EXECUTIVE BOARD members, to serve as DIRECTORS-AT-LARGE.
 - 7. Appoint a meeting chairman from the members of the EXECUTIVE BOARD for specific meetings the PRESIDENT and VICE PRESIDENT are unable to attend.
 - 8. In the event that an Elected Office other than that of PRESIDENT becomes vacant, the PRESIDENT shall appoint a successor, whose appointment is subject to the approval of the general membership.
 - 9. Submit an annual report to the membership at the December regular monthly meeting.
 - 10. Serve as the principal spokesperson for the ASSOCIATION.
- B. VICE PRESIDENT
 - 1. Be aware of the duties of the PRESIDENT, and in the absence of the PRESIDENT, perform those duties.
 - 2. Assist the PRESIDENT as assigned.
 - 3. Assume the position of ASSOCIATION PRESIDENT should the current PRESIDENT vacate the position, IMMEDIATELY appointing a VICE PRESIDENT, whose appointment is subject to the approval of the general membership.
- C. SECRETARY
 - 1. Record the proceedings of all regular MONTHLY ASSOCIATION, EXECUTIVE BOARD and SPECIAL meetings.
 - 2. Provide adequate notice, with agenda, to members prior to each meeting.
 - 3. Maintain correspondence files and report to the EXECUTIVE BOARD and to the members at appropriate meetings or otherwise, all communications.

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4. Distribute and collect ballots at the JANUARY meeting election of ASSOCIATION OFFICERS.
 5. On an annual basis, supply each OFFICIAL with a list of all CONFERENCES and individual SCHOOLS / CLUBS that the ASSOCIATION has assignment responsibilities.
- D. TREASURER
1. Maintain the accounts of the ASSOCIATION in a business like manner, maintaining separate financial accounts and records as required by governmental bodies.
 2. Receive all monies, paying all bills, and report the financial condition of the organization at all EXECUTIVE BOARD meetings and regular monthly ASSOCIATION meetings.
 3. Maintain an accurate up to date membership list.
 4. Be bonded as deemed necessary by the EXECUTIVE BOARD.
 5. Give notice of and collect annual ASSOCIATION dues.
 6. Provide an audited annual report, prepared by independent person(s), as authorized by the EXECUTIVE BOARD.
- E. COMBINATION OF OFFICES
1. The offices of SECRETARY and TREASURER may be combined when approved by the general membership.
 2. The OFFICER shall have the position responsibilities of each office.

Section 2.03 EXECUTIVE BOARD

- A. The affairs of the ASSOCIATION shall be directed by an EXECUTIVE BOARD consisting of the following: PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER, PAST PRESIDENT (or PAST OFFICER), and THREE DIRECTORS-AT-LARGE.
- B. The EXECUTIVE BOARD shall transact all business of the ASSOCIATION. It shall represent the ASSOCIATION on all matters and shall have the authority to deal with matters coming to its attention in accordance with the provisions of the BYLAWS.
- C. The EXECUTIVE BOARD shall interpret the CONSTITUTION and BYLAWS where the wording may not be clear.
- D. The EXECUTIVE BOARD shall have the authority to make decisions on matters not covered by the CONSTITUTION and BYLAWS.
- E. Actions of the EXECUTIVE BOARD shall be summarized and reported to the general membership of the ASSOCIATION in the monthly newsletter.
- F. At each regular monthly meeting, the EXECUTIVE BOARD shall report any actions taken since the last monthly meeting of the ASSOCIATION

Section 2.04 REMOVAL FROM OFFICE

- A. Upon written petition (detailing the reason(s) for the request), by TWENTY (20) PERCENT of the ASSOCIATION eligible voting membership to the SECRETARY of the ASSOCIATION, proceedings may be taken to remove an elected ASSOCIATION officer from Office.
- B. Removal of an OFFICER will require a MINIMUM TWO-THIRDS affirmative vote of the ASSOCIATION eligible voting membership.
- C. All ASSOCIATION members shall be provided with a copy of the petition.
- D. Such vote must occur within THIRTY (30) days of the receipt of the petition.

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- E. Balloting shall be by secret written ballot, collected at the meeting where the proceedings are taking place.
- F. Unless the SECRETARY is being judged, the SECRETARY shall oversee the balloting.
- G. When the SECRETARY is being judged, the PRESIDENT shall oversee the balloting.

Article III. ELECTIONS

Section 3.01 ELECTION OF OFFICERS

- A. Election of ASSOCIATION OFFICERS SHALL be held at the JANUARY regular ASSOCIATION monthly meeting.
- B. Upon being elected, the new officers will IMMEDIATELY assume their positions

Section 3.02 NOMINATIONS

- A. Candidates for office shall be nominated by a NOMINATING COMMITTEE consisting of THREE (3) ASSOCIATION GENERAL MEMBERS, including the PAST PRESIDENT, (or PAST OFFICER), as required.
- B. The PAST PRESIDENT shall chair the NOMINATING COMMITTEE. As a member of the NOMINATION COMMITTEE, the PAST PRESIDENT cannot be a nominee of that committee for any office. The PAST PRESIDENT can, however, be nominated from the floor.
- C. The NOMINATING COMMITTEE shall submit a slate of officers at the JANUARY regular ASSOCIATION monthly meeting.
- D. The NOMINATING COMMITTEE should provide at least TWO (2) nominations for each elective office.
- E. The ASSOCIATION eligible voting members present at the JANUARY regular ASSOCIATION monthly meeting shall be allowed the opportunity to nominate candidates in addition to those presented by the NOMINATING COMMITTEE.
- F. Candidates MUST BE present at the election meeting to certify that they agree to serve if elected, and to have their name placed in nomination for any elective office.

Section 3.03 ELECTION PROCESS

- A. CONDUCT OF THE ELECTION
 - 1. The current PRESIDENT shall conduct the election.
 - 2. The first balloting shall be for the office of PRESIDENT.
 - 3. The newly elected PRESIDENT shall then assume the position of ASSOCIATION PRESIDENT and continue the election.
- B. BALLOTING
 - 1. The election shall be conducted by SECRET WRITTEN ballot.
 - 2. A MAJORITY of votes cast for an ASSOCIATION OFFICE position shall be required for a candidate to be elected.
 - 3. Distribution and collection of the ballots shall be supervised by the ASSOCIATION SECRETARY.
 - 4. Counting and validation of the balloting results shall be performed by TWO (2) ASSOCIATION GENERAL MEMBERS, (NOT nominated for the office being contested), appointed by the PRESIDENT.

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5. Members MUST BE PRESENT TO VOTE. Absentee ballots and proxies WILL NOT BE ALLOWED.
6. Should a TIE occur during the voting for any office:
 - a) Each candidate shall be polled to determine their desire to remain in nomination for the position.
 - b) If after THREE (3) ballots no majority is received in a position election with THREE or more candidates, the candidate with the lowest number of votes is dropped from each subsequent ballot until TWO (2) candidates remain.
 - c) The election process shall then CONTINUE until a candidate receives a MAJORITY vote.

Section 3.04 VACANCY OF OFFICE

- A. Should a vacancy occur in an elective office other than that of PRESIDENT, the PRESIDENT shall appoint a successor, whose appointment is subject to approval by the general membership.
- B. The VICE PRESIDENT will fill the office of PRESIDENT if that office becomes vacant, and will IMMEDIATELY appoint a VICE PRESIDENT, whose appointment is subject to approval by the general membership.

Section 3.05 OUTGOING / RETIRING OFFICERS

Outgoing / Retiring officers will immediately turnover to the officers elected for the new term, all records, books, documents and other property belonging to the ASSOCIATION.

Article IV. MEETINGS

Section 4.01 MEETING SCHEDULE

- A. Regular ASSOCIATION monthly meetings SHALL BE scheduled and conducted.
- B. The date, time, and location of regular ASSOCIATION monthly meetings will be scheduled by the EXECUTIVE BOARD, insuring that sufficient notification is provided to the ASSOCIATION membership to plan attendance.
- C. Scheduling of any additional ASSOCIATION meetings shall be made providing ASSOCIATION members sufficient time to plan their attendance.
- D. ASSOCIATION members are expected to attend all regular ASSOCIATION monthly meetings.

Section 4.02 CONDUCT OF BUSINESS

- A. To conduct any business of the ASSOCIATION, a quorum of ELEVEN (11) voting members (GENERAL MEMBERS AND / OR OFFICIAL EMERITUS) must be present.
- B. Absentee ballots and proxies WILL NOT be allowed.
- C. Meeting conduct shall follow ROBERTS RULES OF ORDER.

Section 4.03 MEETING CONDUCT

- A. The PRESIDENT shall preside over all ASSOCIATION meetings and in his scheduled absence, the VICE PRESIDENT.

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- B. When by prior discussion, the PRESIDENT and VICE PRESIDENT determine that neither will be able to attend a scheduled meeting, the PRESIDENT shall appoint a meeting chairman for the specific meeting from the members of the EXECUTIVE BOARD.
- C. The EXECUTIVE BOARD member chairing the meeting shall have the position responsibilities and authorities specified for the PRESIDENT during the conduct of the meeting.

Section 4.04 ORDER OF BUSINESS

The order of business at all ASSOCIATION meetings shall be:

- A. CALL TO ORDER
- B. MINUTES OF THE PREVIOUS MEETING
- C. TREASURERS REPORT
- D. MEMBERSHIP REPORT
- E. REPORTS FROM THE EXECUTIVE BOARD
- F. COMMITTEE REPORTS
- G. UNFINISHED BUSINESS AND COMMUNICATIONS
- H. NEW BUSINESS AND COMMUNICATIONS
- I. ELECTION OF OFFICERS (JANUARY MEETING ONLY)
- J. ADJOURNMENT

Section 4.05 AGENDA ISSUES (RESOLUTIONS and MOTIONS)

- A. Unless otherwise specified in the CONSTITUTION and BYLAWS, a MAJORITY vote by those voting members present on any issue shall constitute its passage. The PRESIDENT shall vote only to break a tie.
- B. Resolutions and motions adopted at a ASSOCIATION meeting shall be in effect until they are rescinded, reconsidered, or varied by the vote of a MAJORITY of the eligible voting ASSOCIATION membership at a ASSOCIATION meeting.

Section 4.06 EXECUTIVE BOARD

Meetings of the EXECUTIVE BOARD shall be scheduled, as required, by the PRESIDENT.

Section 4.07 VISITORS, GUESTS, AND VENDORS

- A. ASSOCIATION members are encouraged to bring visitors to ASSOCIATION regular monthly meetings.
- B. Guest speakers and presenters for all ASSOCIATION meetings will be scheduled through the EXECUTIVE BOARD.
- C. Vendors, with prior approval of the EXECUTIVE BOARD, will be allowed to present their products to the ASSOCIATION GENERAL MEMBERSHIP at any ASSOCIATION activity.
- D. Where space limitations exist, vendors may be directed to display their products outside the meeting area.

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Article V. COMMITTEES

Section 5.01 COMMITTEE ESTABLISHMENT / APPOINTMENTS

- A. The PRESIDENT is authorized to establish all committees, which may function within the ASSOCIATION.
- B. The PRESIDENT shall establish committee membership requirements and appoint ASSOCIATION members to the committees.
- C. Committee appointments, with the exception of the NOMINATING COMMITTEE, shall expire as of DECEMBER 31st of each year.
- D. The NOMINATING COMMITTEES appointment shall expire after their presentation of a slate of officers at the JANUARY regular ASSOCIATION meeting.

Section 5.02 STANDING COMMITTEES

Established Committees typically include, but are not limited to: Membership, Education, Nominating, Awards, Constitution & Bylaws, Publicity, Assignments, and Special Projects.

Article VI. SPECIAL PROVISIONS

Section 6.01 DISCIPLINARY ACTIONS

- A. SUSPENSION OF / EXPULSION FROM MEMBERSHIP
 - 1. A member may be SUSPENDED OR EXPELLED from the ASSOCIATION for the following:
 - a) Failure to pay ASSOCIATION dues and fees in a timely manner as outlined in these BYLAWS.
 - b) Recurrent failure to fulfill accepted ASSOCIATION assignments.
 - c) Unprofessional behavior or appearance that brings disrepute.
 - d) Referee misconduct.
 - e) Behavior NOT conducive to the purpose of the ASSOCIATION.
 - f) Contact directly with the governing bodies of soccer organizations served, on matters pertaining to officiating, without prior approval of the EXECUTIVE BOARD.
 - g) Assignor(s) on an individual or committee basis providing assignment information to officials not members of the ASSOCIATION, or assigning non ASSOCIATION members games where the ASSOCIATION has a prior agreement with the soccer organization served to provide officials from the ASSOCIATION general membership.
 - 2. The EXECUTIVE BOARD shall convene in EXECUTIVE session to review the material presented for DISCIPLINARY ACTIONS that are pending under the reasons given above.
 - a) Written charges shall be required to proceed with any suspension or expulsion action.
 - b) The Official whose membership is under consideration for suspension or expulsion shall have the right to present his or her case in person at the session.

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- c) Additionally, all cases of referee misconduct shall be referred to the governing body of the game under which the competition was conducted.
 3. The EXECUTIVE BOARD shall have the authority additionally to censure, or fine a member for the reasons given in ARTICLE VI, SECTION 6.01, PARAGRAPH A (SUSPENSION OF MEMBERSHIP), SUBPARAGRAPHS 1b) through 1g).
 4. The EXECUTIVE BOARD shall report the name of the person suspended or expelled, the reason for the suspension or expulsion, and the action taken to the general membership at the next regular ASSOCIATION monthly meeting.
 5. Any member so dealt with shall have the right to appeal the decision to the ASSOCIATION at the regular ASSOCIATION monthly meeting where the EXECUTIVE BOARDS report is presented.
- B. REINSTATEMENT OF MEMBERSHIP**
1. **SUSPENDED MEMBERS**
 - a) Members suspended may be reinstated by a MAJORITY vote of ASSOCIATION eligible voting members.
 - b) Reinstatement DOES NOT eliminate the debts to the ASSOCIATION or any additional fines levied, IN THAT DEBTS MUST BE PAID PRIOR TO REINSTATEMENT.
 2. **EXPELLED MEMBERS**
 - a) Members expelled MUST WAIT ONE (1) YEAR from the date of expulsion before applying for ASSOCIATION membership.
 - b) Such application shall be processed as a new membership.
 - c) Reapplication in no way obliges the ASSOCIATION to readmitting a previously expelled member.
- C. MEMBERSHIP DISPUTES**
1. All disputes shall be brought up at a regular meeting. Members must not discuss any disputed matters outside of the regular ASSOCIATION monthly meeting.

Section 6.02 ASSIGNMENT PROCEDURES

- A. THE ASSIGNOR(S)**
1. The ASSIGNOR(S) is / are appointed by the PRESIDENT. The Assignor shall assign officials for all soccer games that are under his / her assignment responsibility.
 2. The basic criteria to assign officials shall be:
 - a) Membership in the ASSOCIATION.
 - b) Affiliation with the governing body of the competition.
 - c) Level / age group of the game.
 - d) The ASSOCIATIONS rating of the official.
 - e) Availability.

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Section 6.03 IHSA PROGRAMS

A. IHSA TOP 15 PROCESS

1. Step 1
 - a. The entire RASO membership is given the opportunity to nominate (10) RASO-IHSA officials that deserve recognition for outstanding refereeing.
 - b. RASO members may only nominate those IHSA officials that they have either refereed with, or viewed officiating a match.
 - c. Referees nominated should be qualified to officiate in the IHSA State Tournament Series.
 - d. This process typically starts in July of each year, prior to the beginning on a new school year.
2. Step 2
 - a. RASO members who are also IHSA Certified officials, select and rank (15) officials from the Step 1 tally
3. Step 3
 - a. The RASO Executive Board reviews the Step 2 tally.
 - i. Minor one position adjustments can be made to the list, as deemed appropriate by the Executive Board, based the number of votes vs actual ranking of the official.
 - b. The RASO-IHSA Top 15 list is submitted to the IHSA by Sept 1 of each school year.

B. IHSA OBSERVER PROGRAM

1. RASO supports and participates in the IHSA Observer Program
2. The IHSA Official Evaluation Form will be used for selected officials throughout the year.
3. Observers must be an IHSA Certified official, RASO member, and approved by the RASO Executive Board to be a Observer.
4. Observers will be paid a stipend, approved by the Board for each school year.

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AMENDMENTS

Section 6.04 PROPOSAL OF AMENDMENTS

- A. Amendments may be proposed by any ASSOCIATION member.
- B. AMENDMENTS shall be submitted to the ASSOCIATION SECRETARY, in writing, a MINIMUM of 15 DAYS prior to the meeting at which the amendment is to be reviewed and voted on by the ASSOCIATION membership.

Section 6.05 AMENDMENT VOTING

- A. Voting on proposed CONSTITUTION or BYLAWS AMENDMENTS may be conducted at any regular ASSOCIATION monthly meeting, or at a SPECIAL MEETING called by the PRESIDENT, to specifically address the amendment issue.
- B. A MINIMUM 2/3 MAJORITY affirmative vote of the members present at the meeting shall be required for passage.
- C. Proposed amendments, as written, may be revised by the ASSOCIATION membership during the amendment review / discussion process. The amendment may be then passed as revised.
- D. The ASSOCIATION SECRETARY shall then insure that the amendment and / or final revised amendment is incorporated into the ASSOCIATIONS master copy of the CONSTITUTION and BYLAWS and distributed to all ASSOCIATION members.